



## Columbia Gorge CWMA Steering Committee Meeting Minutes

December 12<sup>th</sup> 2018, 10:00am-11:00am

Teleconference

**Attendees:** Lucas Nipp (East Multnomah SWCD), Marty Hudson (Klickitat County), Emily Stevenson (Skamania County), Sam Leininger (Clackamas SWCD), Courtney Gattuso (Clackamas SWCD)

### 10:00 Welcome

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### 10:05 Future Meeting Days & Location

Courtney Gattuso

- Due to recent scheduling conflicts for upcoming meeting days, the Steering Committee has decided to change the Columbia Gorge CWMA meeting days to every last Thursday (based on Doodle poll results from our members), instead of last Tuesday.
  - With the exception of the next meeting day, which will remain on **Tuesday, January 29<sup>th</sup> 2018**.
- **ACTION:** Courtney will notify OSU Hood River Extension to secure the main conference room for the new meeting days and update the CWMA calendar to reflect these changes.
- **ACTION:** Courtney will announce the new meeting day change to the group at the upcoming General Meeting and send a reminder out to the Google Group.
- **\*\*These actions items will be postponed until Sam discusses the meeting change with the CSWCD Management Team, due to overlapping meeting days.**

### 10:10 Coordinator Update

Courtney Gattuso

- Courtney has been getting her feet on the ground in her new Coordinator position. She is feeling more comfortable with her roles and responsibilities, but still has lots to learn! She encourages the Steering Committee to provide any feedback and guidance along the way.
- **ACTION:** Courtney is currently updating her 2019 Work Plan and will send to the Steering Committee for revisions and suggestions.
- **ACTION:** Courtney has plans to add updates and information to the CWMA website and disperse the quarterly Weeder Reader with the start of the new year.

### 10:15 ISEP & Stop the Invasion Planning

Emily Stevenson & Courtney Gattuso

- Emily provided more information to the group about the upcoming CWMA events, Stop the Invasion and Invasive Species and Exotic Pest Workshop.

- **Stop the Invasion** – April 4<sup>th</sup>, 2019 (Hegewald Center, Skamania County)
  - Emily has secured a few more speakers for the draft agenda.
    - The group agreed that requesting ISA arborist recertification credits and core credits from ODA and WSDA would be ideal for the event.
    - There was discussion about getting the event posted on both the Washington State Department of Labor & Industries and Oregon State Landscape Contractors Board to target more contractor folks.
  - **Invasive Species and Exotic Pest Workshop** – February 28<sup>th</sup> 2019 (Hegewald Center, Skamania County)
    - The draft agenda is coming together with just a couple gaps present.
    - The group plans to incorporate an interactive weed ID quiz in the agenda.
    - Instead of catering the event, the group believes that having attendees bring lunch and/or go out to eat might be a safe choice for the event.
- **ACTION:** Emily to send draft agendas for Invasive Species and Exotic Pest Workshop and Stop the Invasive to the group and reach out to potential speakers.
- **ACTION:** Courtney to set up EventBrite registration for ISEP and make live on January 1<sup>st</sup>, 2019 and reach out to potential speakers.
- **ACTION:** Marty to setup Kahoot! weed quiz for ISEP attendees.
- **ACTION:** Courtney to investigate advertising both events through the Washington State Department of Labor & Industries and Oregon State Landscape Contractors Board.

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#### 10:45 Partner Packet All

- Over the last couple weeks, the Steering Committee wrapped up the annual report and funding letter in hopes to recruit new partners and secure additional funding for the CWMA.
- **ACTION:** Courtney to send out a funding request to the Google Group before Christmas.
- **ACTION:** Courtney to find and update “thank you” letter and send to Sam.
- **ACTION:** Courtney will add current versions of CWMA documents to the website for partners to refer to.

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#### 10:55 Steering Committee Structure

All

- The group agreed that it would make sense to ask Mika Barrett if she would like to join our Steering Committee as a de-facto member since her role in the Education & Outreach Committee overlaps with Steering Committee efforts.
- **ACTION:** Courtney will invite Mika to participate as a member on our Steering Committee.

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#### 11:00 End

### Next Steering Committee Meeting

January 29<sup>th</sup> 2019, 11:30am-12:30pm

Mid-Columbia Agricultural Research and Extension Center Library

3005 Experiment Station Dr.

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